

Carter Plantation Community Association

Board Meeting Minutes

Oct 22, 2009

I. Call to order

Dana Feneck, Chair called to order the regular meeting of the CPCA Board of Directors at 2:05 PM on Oct 22, 2009 at 24186 Snowy Egret Cove Springfield, LA.

II. Roll call

Dana Feneck conducted a roll call. The following persons were present: Sharon Lietzke, Kent Gerhardt, Dana Feneck. Absent were Jim Adair and Todd Ramsier. Quorum was made.

III. Approval of minutes from last meeting

Minutes were not available from the last meeting.

IV. Open issues

- a) The 2010 budget has been started by Dana. Dana will send the Excel spreadsheet to Sharon who will finalize the numbers.
- b) Dana has approached Clyde Trevathan to help research the bank records and create a financial statement for 2008.
- c) Dana is working with First Guarantee Bank to get a copy of CPCA bank records for 2008
- d) Clyde Trevathan, a CPA and resident of CP, is preparing a proposal to provide accounting services for CPCA for 2010.

V. New business

- a) CPCA general meeting was set for Nov 4th at 7:00PM, 2009 in the atrium area of the CP Pavilion. Meeting notices will include an invitation to eat dinner before the meeting (dutch treat).
- b) Sharon presented a draft agenda for the Nov 4th general meeting. Agenda was approved with minor modifications to order of presentation.
- c) Motion was passed to send letter to CPCA Class B member representative to remind them of their obligation to appoint members to the board and to have representation or proxy at the Nov 4th general meeting. Dana to action item to draft and send letter.
- d) Motion was passed to designate Kent as nominating committee to collect names for the board member to be elected.
- e) Motion was passed to accept the recommendations of the CPCA Bylaws and PC&R Study Committee as amended by the board. Sharon took action item to combine the changes into a single "amendment" format. Amendment documents to be presented to representative of CPCA Class B member for

their approval. Upon approval by the Board and by the Class B member, the Amendment document for the CPCA Protective Covenants and Restrictions and the CPCA Bylaws will be recorded at the Livingston Parish Courthouse.

VI. Adjournment

Dana Feneck adjourned the meeting at **4:25 PM**.

Minutes submitted by: Kent Gerhardt

Minutes approved by: Dana Feneck